



**DESERT COMMUNITY ENERGY
COMMUNITY ADVISORY COMMITTEE
MEETING AGENDA**

**Wednesday, April 2, 2025
4:00 p.m.**

**Palm Springs City Hall
Large Conference Room
3200 E. Tahquitz Canyon Way
Palm Springs, CA 92262**

Members of the public are encouraged to submit comments in connection with the Desert Community Energy Community Advisory Committee meeting by email to: cvag@cvag.org by 5:00 p.m. on the day prior to the CAC meeting.

1. **CALL TO ORDER** – Chair Erin Boyd, City of Palm Springs

2. **ROLL CALL**

A. **Member Roster**

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3. **PUBLIC COMMENTS ON AGENDA ITEMS**

This is the first of two opportunities to address the Committee. Any person wishing to address the Desert Community Energy Community Advisory Committee on items appearing on this agenda may do so at this time. Please limit comments to 3 minutes. At the discretion of the chair, additional public comment time and/or opportunities during the meeting may be granted.

4. **STAFF COMMENTS**

5. **CONSENT CALENDAR**

A. **Approve the meeting minutes from January 27, 2025**

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6. **DISCUSSION / ACTION**

A. **Presentation from Burke Rix Communications** – Josh Zipperman, DCE Marketing & Outreach Consultant

B. **Establishing Regular Meeting Schedule** – Savannah Gil

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7. **PUBLIC COMMENTS ON NON-AGENDA ITEMS**

This is the second of two opportunities to address the Committee. Any person wishing to address the Committee on items not appearing on this agenda may do so at this time. Please limit comments to 2 minutes. At the discretion of the chair, additional public comment time and/or opportunities during the meeting may be granted.

8. **COMMITTEE MEMBER COMMENTS**

Any CAC member wishing to share comments may do so at this time.

9. **ANNOUNCEMENTS**

The next meeting of the DCE Board meeting will be held on April 21, 2025, at 3:00 p.m. at the Large Conference Room at Palm Springs City Hall, 3200 E. Tahquitz Canyon Way, Palm Springs, 92262.

10. **ADJOURNMENT**



DESERT COMMUNITY ENERGY COMMUNITY ADVISORY COMMITTEE

Voting Members	City
Erin Boyd, CAC CHAIR	Palm Springs
Noel Loughrin, CAC VICE CHAIR	Palm Springs
Donald Barrett	Palm Springs
Bernard Rottner	Palm Springs
Berlinda Blackburn	Palm Desert
Paul Murphy	Palm Desert
Donald Zeigler	Palm Desert

ITEM 5A

Desert Community Energy
Community Advisory Committee
Meeting Minutes
January 27, 2025



1. CALL TO ORDER

The meeting of the DCE Community Advisory Committee was called to order by Chair Erin Boyd at 4:04 PM at the CVAG Office, 74199 El Paseo, Suite 100, Palm Desert, CA 92260.

2. ROLL CALL

Roll call was taken, and it was determined that a quorum was present.

Members Present

Donald Barrett
Berlinda Blackburn
Erin Boyd
Paul Murphy
Bernard Rottner
Donald Zeigler

City of Residency

Palm Springs
Palm Desert
Palm Springs
Palm Desert
Palm Springs
Palm Desert

3. PUBLIC COMMENTS ON AGENDA ITEMS

None

4. COMMITTEE MEMBER / DIRECTOR COMMENTS

Mr. Donald Zeigler commented on the danger of heatwaves and its potential impact on the Coachella Valley, and started a discussion with the Committee on the possibility of DCE providing electricity to the rest of the Coachella Valley.

Director of Energy and Sustainability Lisa McNeilly introduced herself to the Committee.

5. CONSENT CALENDAR

A. Approve the meeting minutes from December 9, 2024

Ms. Blackburn asked for a correction to the spelling of her name.

IT WAS MOVED BY CHAIR ERIN BOYD AND SECONDED BY MS. BERLINDA BLACKBURN TO APPROVE THE MEETING MINUTES WITH THE CORRECTIONS.

THE MOTIONS CARRIED WITH 7 AYES AND 0 NAYS.

Donald Barrett	Aye
Berlinda Blackburn	Aye
Erin Boyd	Aye
Paul Murphy	Aye
Bernard Rottner	Aye

6. DISCUSSION/ACTION

A. Presentation from The Energy Authority

Jaclyn Harr with The Energy Authority presented information to the Committee and answered questions from members.

B. Preview of 2025 meetings

Ms. Savannah Gil presented the item to the CAC. Member discussion ensued regarding schedule.

7. ANNOUNCEMENTS

The February DCE Board meeting has been canceled. The DCE board will meet again on Monday, March 17, 2025, at 3:00 p.m. at the Large Conference Room at Palm Springs City Hall, 3200 E. Tahquitz Canyon Way, Palm Springs, 92262.

8. ADJOURNMENT

There being no further business, Chair Erin Boyd adjourned the meeting at 5:15 p.m.

Respectfully submitted,

*Savannah Gil
Program Specialist – Energy & Sustainability*

ITEM 6B

Desert Community Energy
Community Advisory Committee
April 2, 2025



STAFF REPORT

Subject: **Establishing Regular Meeting Schedule**

Contact: Savannah Gil, Program Specialist (sgil@cvag.org)

Recommendation: Finalize the recurring date and time for future meetings

Background: On December 9, 2024, the Community Advisory Committee (CAC) held its inaugural meeting for the 2024-2026 membership term. It was proposed that the CAC could meet as needed, bi-monthly, or according to an alternating schedule with the DCE Board. At this meeting, the Committee agreed to follow an alternating schedule with the DCE Board. The DCE Board typically meets up to seven times per year, which would result in a CAC schedule of 5 to 6 times annually, effectively convening every 2 to 3 months.

The CAC reached a consensus that 1-hour afternoon meetings would suit most members. However, during its January session, the committee did not officially designate a specific weekday. Staff polled individual members asking which weekdays and times would be most convenient.

Based on the feedback received, the following options work for all members:

Mondays

1st Monday, 4:00-5:00 pm
2nd Monday, 3:00-4:00 pm
2nd Monday, 4:00-5:00 pm

Thursdays

3rd Thursday, 3:00-4:00 pm
4th Thursday, 3:00-4:00 pm

DCE staff recommends that CAC members review the options listed above and reach a consensus on one option to establish a regular weekday and time for future meetings.

Fiscal Analysis: This item does not incur any additional costs for DCE. Staff support for the CAC is included within existing resources.